



Australian Business in Europe (ABIE) Network Charter

Our purpose

Australian Business in Europe (ABIE) is an informal network of membership-based associations which operate as not-for-profit organisations to promote business relations between Australia and the country in Europe in which they are based. The first such ABIE 'national association' was founded in the UK in 1975 to bring together European and Australian business contacts.

The ABIE network consists of numerous national associations throughout Europe, and in Australia, with each association having its own specific objectives, funding and organisational structure, but with the same overall objective to promote business relations through events and other activities.

The ABIE network does not operate under a formal governance structure, but acts as a mutually supportive platform for co-operation among national association working to support Australia-Europe business relations. ABIE associations are recognised and supported by the Australian diplomatic missions and Austrade offices in Europe.

Co-ordination of ABIE network activities will be undertaken by representatives of national associations on a rotational basis, appointed by mutual agreement among the member associations (usually with each co-ordinator serving a term of six months, or as otherwise agreed). Any changes to this charter will be made by agreement of network members.

ABIE activities

National associations of the Australian Business in Europe (ABIE) network organise events throughout the year where people can attend either as members or guests to expand their professional networks with others interested in business between Europe and Australia. The frequency and format of events varies, reflecting the interests, priorities and resources available to each association within the network.

Our charter

This charter sets out the conditions by which a national association can be an accredited member of the ABIE network, and use the ABIE network logo and/or be identified as part of the group.

ABIE trademark

The Australian Business in Europe (ABIE) name and logo are registered and legally protected trademarks owned by Australian Business in the UK (ABUK). ABUK consents to the use of the name and trademark to only those national associations who are accredited to the ABIE network under this charter.

Entitlements

National associations in the ABIE network are entitled to:

1. State they are part of the ABIE network
2. Use the name 'Australian Business in Europe' in your organisation's name or an agreed variation
3. Use the 'Australian Business in Europe' brand in one of two contexts, as per below:
 - a) as your organisation's name along with your country (example below for Australian Business in Europe France)



- b) as a 'kitemark' in the footer including the words 'part of' (if you have a non-ABIE related name – example below)



4. Attendance for your members at the member rate to each national association's events

Eligibility

To be an accredited national association in the ABIE network, organisations are required to:

1. Be a legitimate organisation that shares the network's purpose and does not operate for profit
2. Undergo accreditation in the form and manner as described in this charter
3. Comply with brand guidelines including using the name in full in official communication
4. Provide up to date contacts of key office bearers and other contacts for the ABIE network
5. Undertake to participate from time to time in network meetings, conference calls and other joint activities where possible
6. Maintain a circle of active members and/or supporters
7. Be recognised by the relevant Australian diplomatic mission and/or Austrade office
8. Organise events which promote Australia and European business interests and contacts
9. Publish a website and other communications tools
10. Cover all costs associated with your own organisation's activities
11. Conduct all related organisational activities in a legal, ethical and professional manner

Process for accrediting new member of the network

Members of the ABIE network together will consider and admit prospective new national associations to the network (by majority vote if required) on the following basis:

1. Upon receipt of a completed application to join by the network coordinator (see membership application and guidelines below)
2. The application must include details and supporting documentation such as:
 - a) board and contact details
 - b) Constitution/governing document
 - c) Organisational/legal structure (must be not for profit)
 - d) recognition by Australian diplomatic mission and/or Austrade
3. At the next network call or meeting the prospective representative will be discussed and a decision about their involvement made (or this can be done over email if preferred)
4. The coordinator will contact the prospect with the decision
5. The network will then add the national association as a member of the ABIE network including the network group email list, the invitation list for network meetings, and the network website



Australian Business in Europe (ABIE) Application for Accreditation

Organizational details

Legal Name:

Trading Name (if different):

Registered Address:

Mailing Address:

Telephone:

Website:

Legal Status:

Copy of documents (please attach):

___ Constitution/governing document:

___ Registration/Legal status:

Board and Management

President/Chair:

CEO/Executive Director:

Other (please specify):

Authorised Delegates

First Delegate:

Second Delegate:

Third Delegate:

Certification

On behalf of the organization described above ("**Applicant**"), I/we confirm we are fully authorized to apply for accreditation to the ABIE network and agree to comply with the provisions of this Charter.

Signed: _____

Name/s: _____

Date: _____